



LAMI TOWN COUNCIL

BUILDING APPLICATION CHECKLIST

Section	Documents	Copies	Tick Where Appropriate	Comments
Rates Section	All rates are to be cleared before lodging the application.			
Business Section	1. Business license of Draughtsman	1		
	2. Name of Draughtsman	1		
Building Section	1. Application Form	1		
	2. Town Planning Application Form	1		
	3. Building Plans [A3 Sizes]	1		
	a. Survey Plan, Site Plan, Drainage, Sewer and drainage Easement			
	b. Floor Plan			
	c. Elevation			
	d. Cross Section			
	e. Roof Frame			
	f. Roof Structural Details			
	g. Foundation Plan			
	h. Foundation Structural Details			
	i. Details Structural Details			
	j. Plumbing Plan			
	k. Cross Section Plan			
	l. Electrical Plan			
	m. Window Door Schedules			
	n. Drawn to be scale			
4. Consent Letter [TLTB/Housing Authority/Lands Department For Rezoning]	1			
5. Copy of Existing Approved Plan [Extension/Renovation]	1			
6. Engineer Report/Stamp [Double Storey, Industrial, Commercial, Schools and Regularization]	1			
7. Evidence of Ownership [Title Copy/Sales and Purchase Agreement/Consent Letter if Sub-lease]	1			
8. Specifications	1			
9. Application Fees	1			

Application received by: _____

Date: _____ Sign: _____

Applicant/Agent Sign: _____

Date: _____



LAMI TOWN COUNCIL

DEVELOPMENT APPLICATION FORM

ADDITIONAL INFORMATION

Name of Applicant.....

Email:.....Phone:.....

Description of Development.....

Description of existing building (if any) on the site.....

.....

.....

Locality of the proposal.....

Land Description:

Lot.....DP.....CT/CL/NL.....

Area of the site.....

Nature of Lease.....

Floor Space of the Proposal =

I declare that to the best of my knowledge and belief the foregoing particulars are correct in every detail

Date.....

.....

Signature of Applicant

OFFICIAL USE

Assessment No:

No: of Garbage bins prescribed

Any arrears record for payment.....

Note: All town rates to be cleared before lodgement.

SCHEDULE
(Regulations 13 and 16)

Application No: 301/04/_____

FORM 1

PUBLICATION HEALTH (BUILDING) REGULATIONS APPLICATION FOR
PERMISSION TO BUILD

APPLICATION FOR APPROVAL OF PLAN AND SPECIFICATION HEREBY SUBMITTED IN
RESPECT OF THE BUILD IN HEREUNDER DESCRIBED

Name of Owner: _____

Address: _____

Location of Proposed Development

Street: _____ DP: _____

Lot: _____ Area of Site: _____

CT/CL/HA/NL: _____

Nature of Development: _____

Particulars of existing Buildings on the site: _____

Particulars of Construction: _____

Value of Works: _____

Building Fee: _____ R/No: _____ Date: _____

Applicant's Contact:

Phone Contact: _____ Email: _____

I declare to the best of my knowledge and belief the foregoing particulars are correct in every details and that if this application is approved the building will be erected in strict conformity with the plan and specifications submitted and in accordance with the Regulations and requirements of the local authority.

Date: _____

Signature of Application

Note: One set of application with detailed block plan, Drainage plan, location plan, floor plan, elevation, all construction and structural and construction details and section are to be provided.

FOR OFFICAL USE

TOWN PLANNING ACT

(CHAPTER 139)

APPLICATION FOR DEVELOPMENT PERMISSION

(Section 7)

To the Local Authority, being an application for permission to undertake the development described in this application and more particularly shown on the attached plans and specifications.

APPLICANT'S NAME

AGENT (if any)

POSTAL ADDRESS

TITLE OR LEASE NUMBER
(If Lease state whether Crown, Native or Freehold. If Freehold state Plan and Lot number)

APPLICANT'S INTEREST IN SITE
(e.g. owner, lessee, licensee, prospective purchaser)

IF LEASE STATE NATURE OF TENANCY
(e.g. Residential, Commercial, Industrial, Agricultural)

PLAN AND LOT NUMBER **AREA OF SITE**
(where applicable)

STATE THE PURPOSE OF THE DEVELOPMENT
.....
(e.g. Detached dwelling, Residential building, Shop, Shop with residential accommodation, Replacement of dilapidated building, Service station. Advertising hoarding, etc.)

NAME AND OCCUPATION OF THE PROPOSED OCCUPANT.....
.....

.....
Applicant's Signature *Date*

Development permission is granted subject to the following conditions:

Approved Director of Town and Country Planning.

Approved Local Authority

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