



# LAMI TOWN COUNCIL

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### PERMISSION TO REPAIR (MINOR)

Name of owner \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Name of Builder \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Location of proposed work : House No \_\_\_\_\_ Street \_\_\_\_\_  
Certificate of Title / Crown Lease No \_\_\_\_\_ Lot \_\_\_\_\_ Section \_\_\_\_\_  
Nature of Materials (New or Second –Hand ) \_\_\_\_\_  
Class of Building (Private, Commercial or other ) \_\_\_\_\_  
Value of Proposed Work \$ \_\_\_\_\_  
Building Fee \_\_\_\_\_ Rec.No \_\_\_\_\_ Date \_\_\_\_\_

ITEMS TO BE PREPARED (Plans to be submitted- 2 Copies A3 Size)

I declare that to the best of my knowledge and belief the foregoing particulars are correct in every detail and if this is approved the work will be carried out in accordance with regulations and requirements of the Council. I also further declare that the above house has not been served with closing order from Health Department. I understand that if the foregoing information is subsequently found incorrect then the approval given will be invalid.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner or  
Authorized Agent

\_\_\_\_\_  
Address

Phone \_\_\_\_\_

**\*\*Note:** Evidence of ownership must be submitted with the application.

## Statutory Declaration for Building Application Development Value of Works

### The Building

Street address of building:

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### The owner

Name of owner:

Address:

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Phone number:

Email address:

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### The Consultant

Name of Consultant:

Address of Registered Business:

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Phone number:

Email address:

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Complete the following section in this form that will be attached to an application for a building consent and is accompanied by its plans and specifications containing design work that is within the requirements of the Town Planning Act (1978), General Provisions (1999), National Building Code of Fiji 2004 part of Public Health Act and any other regulations.

**This is addition to the requirements that need to be submitted with the Fourth Schedule of the Town Planning Act (1978) whilst making application at the Council.**

Works Part of the Building and Specifications	Description	Reference to pages on the plans and specifications	Cost	
			Material	Labour
<i>[Tick for applicable]</i>	<i>[If appropriate, provide details of additional building work e.g. Multi Storeys on a Separate Page]</i>	<i>[If appropriate, specify references]</i>		
<b>Primary structure</b>				
Foundations ( ) including footings, tie beams				
Flooring including ( ) floor finishes				
Internal and ( ) External Walls including Finishes				
Roof including ( ) framing, insulations Cladding, etc.				
Building Frame ( ) (Columns and beams)				
Windows and Doors Including Frames, Glass, Flyscreen, Shutters/Grills ,etc				
Ceiling Works including framing, boarding and Finishes				
Steps, Decks, Balconies, Patio/Verandah, Pergola, ballustrades etc.				
Other additional ( ) items as per plan				
<b>Sub-Total 1</b>				
<b>Building Services</b>				
Plumbing Works ( ) including Stormwater, Wastewater Internal and				

External Plumbing Works including ancillary structures				
Electrical Works ( ) including reticulation, wiring, lighting, PowerPoints, etc.				
Mechanical Works ( ) including AC's Heating Units, Ducting, etc.				
Other ( )				
<b>Sub-Total 2</b>				
<b>External Site Works</b>				
Site Preparation ( ) including Earthworks				
Fencing including any retention structures, Gates				
Paving Works ( ) Including Driveway, Walkway				
Stormwater works ( ) including drains				
Others ( )				
<b>Sub-Total 3</b>				
<b>Statutory Services</b>				
NFA Fees ( )				
EFL Fees for connections and Temporary services ( )				
WAF Fees for connections and Temporary services ( )				

Others ( )				
<b>Sub-Total 4</b>				
<b>Total</b>			Material	Labour
<b>Grand Total</b>				

**Note:**

1. Continue on another page if necessary with additional items
2. For areas such as services whereby costing may not be appropriated initially the applicants need to furnish the respective receipts from the Statutory Bodies during completion.

**Statutory declaration by Owner**

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I,

[*name, place of abode, and occupation*]

Solemnly and sincerely declare that the statements contained in this form are true. And I make this solemn declaration carefully believing the same to be true and by virtue of the Oaths Act 1964.

Declared at	
	[ <i>place, date</i> ]
Before me	
	[ <i>Justice of the Peace, barrister and solicitor of the High Court, or other person authorised by law to take statutory declarations*</i> ]
Signature:	

\**Select one.*

**Statutory declaration by Consultant**

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I,

[*name, place of abode, and occupation*]

Solemnly and sincerely declare that the statements contained in this form are true. And I make this solemn declaration carefully believing the same to be true and by virtue of the Oaths Act 1964.

Declared at	
	[ <i>place, date</i> ]
Before me	
	[ <i>Justice of the Peace, barrister and solicitor of the High Court, or other person authorised by law to take statutory declarations*</i> ]
Signature:	

\**Select one.*

